

**The Autism Model School  
Board Meeting Minutes  
October 15<sup>th</sup>, 2024**

**Meeting Start: 5:30 PM**

**Attending:** Bruce Weinberg, Linell Weinberg, Lisa Marsalek, Kim Veizer, Mark Greenblatt, Isaac Demarest (6:23p)

**Excused:** Toni Gerber, Jim Rothschild, Raj Parikh

**Also Attending:** Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Kristi Hayward, Sponsor Representative - ESC Lake Erie West

**Meeting began at 5:30 PM**

**I. Agenda**

- a. Discussion and approval.
  - i. **Motion to approve the September agenda as written:**
    - 1. **Marsalek**
    - 2. **L. Weinberg**
      - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**

**II. Welcome and Public Comments**

- a. Introduction to Kathy Cott-Johnson

**III. Minutes**

- a. Discussion and approval of minutes from the September 2024 board meeting.
  - i. **Motion to approve the September 2024 Minutes as written:**
    - 1. **L. Weinberg**
    - 2. **Greenblatt**
      - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**

**IV. Standing Reports**

- a. Financial Report
  - i. The Board revisited the August financial report.
    - 1. **Motion to approve August 2024 Financial reports:**
      - a. **Marsalek**
      - b. **Greenblatt**
        - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
  - ii. The board reviewed and discussed the September Financial reports.

1. **Motion to approve September 2024 Financial reports:**
  - a. **Veizer**
  - b. **L. Weinberg**
    - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
- b. Annual Budget
  - i. Reviewed and Discussed
    1. **Motion to approve the annual budget:**
      - a. **Veizer**
      - b. **L. Weinberg**
        - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
- c. Sponsor Representative Report
  - i. Kristi Hayward presented the Sponsor Representative Report for October 2024
  - ii. There were no questions.
  - iii. The Site visit for October is scheduled for October 25<sup>th</sup>, 2024
- d. Policies and Procedures
  - i. Proposed Revision to Record Retention Policy
    1. **Motion to approve the proposed revision to the Record Retention Policy:**
      - a. **Greenblatt**
      - b. **L. Weinberg**
        - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
  - ii. Career Advising Policy Bi-Annual Review
    1. **Motion to approve the Career Advising Policy:**
      - a. **Marsalek**
      - b. **L. Weinberg**
        - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
  - iii. Policy Governing Conduct of Academic Prevention/Intervention Services Annual Review
    1. **Motion to approve the Policy Governing Conduct of Academic Prevention/Intervention Services:**
      - a. **Veizer**
      - b. **L. Weinberg**
        - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**
  - iv. Special Education Policy Annual Review
    1. **Motion to approve the Special Education Policy:**

- a. **Greenblatt**
- b. **L. Weinberg**
  - i. **Vote – Yes – Unanimous L. Weinberg, Marsalek, Veizer, Greenblatt**

**V. Director’s Report**

- a. Staffing Update for September 2024
    - i. Reviewed and Discussed
      - 1. **Motion to approve the September 2024 Staff Changes:**
        - a. **Marsalek**
        - b. **L. Weinberg**
          - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**
  - b. Current Funding
    - i. Annual funding projections showed a small decrease this month. This is related to errors in EMIS for 3 students who are not currently showing up as qualifying for special education. These students were newly enrolled and special education documentation was not yet available for them at the time our State report was generated. This should be corrected next month and will be retroactive.
    - ii. This month’s payment report reflected enrollment of 94.75 students. We currently have 96 students enrolled.
    - iii. Decreases in Category 6, Category 2, Category 5, and Category 3 are all related to errors in EMIS that will be corrected next month. Errors are the result of missing special education documentation for newly enrolled students and/or conflicting enrollment dates between their former school and AMS (which is a common occurrence when we enroll new students).
- c. Software Update
  - i. Manuscript for publication is underway.
    - 1. Projected submission date of December 9th, 2024.
      - a. Targeting following journals: Journal for Autism and Developmental Disabilities, Journal of Applied Behavior Analysis, Education and Treatment of Children, Journal of Special Education Technology
- d. Lockrey Manufacturing Community Service Grant
- e. Crucial Conversations PD Event
  - i. PD event held for teachers and admin on 9/20/24. Feedback attached.
- f. Ohio Security Grant
  - i. AMS is collaborating with the parish to apply for an Ohio Security Grant.
  - ii. Up to \$100,000 available for security upgrades for each of up to 2 sites for qualifying organizations this year. This is a change from 3 sites in previous years.
    - 1. School-Building
    - 2. Annex
  - iii. Grant is a reimbursement grant which means that the funds for any projects will need to be available up front- and then submitted for reimbursement.

1. St. Clement Parish has indicated that they do not have the funds available to complete any projects.
  - a. We are currently working with the parish to see if the Diocese can fund the security projects.
- g. FY24 Audit
  - i. Audit for FY24 is underway early this year.

**VI. Development Director's Report**

- a. Development Director Report was reviewed and discussed.

**VII. Transportation Directors Report**

- a. Transportation Director Report was reviewed and discussed.

**VIII. Old Business**

- a. Sunshine Law Training
  - i. Reviewed and Discussed
  - ii. 4 of 9 Board Members are now compliant for current year
- b. Non-Profit Endowment Fund with Greater Toledo Community Foundation
  - i. Reviewed and Discussed
    1. **Motion to establish the \$10,000 endowed fund through the Greater Toledo Community Foundation:**
      - a. **Marsalek**
      - b. **Greenblatt**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**
- c. Flooring in Annex Building
  - i. Reviewed and discussed three quotes
    1. **Motion to approve the quote from Midwest Environmental:**
      - a. **Marsalek**
      - b. **Greenblatt**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**
    2. **Motion to approve the quote from Gary Hooten to insert tile in the Annex building:**
      - a. **L. Marsalek**
      - b. **Greenblatt**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**

**IX. New Business**

- a. Annual Report for FY24
  - i. Reviewed and Discussed
    1. **Motion to approve the Annual Report for FY24:**
      - a. **Greenblatt**

- b. **Marsalek**
    - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**
- b. Quote for Yearbooks
  - i. Reviewed and Discussed
    - 1. **Motion to approve up to \$3,500 to produce yearbooks for every student:**
      - a. **L. Weinberg**
      - b. **Greenblatt**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Greenblatt**

Isaac Demarest arrival at 6:23pm

- c. Kathy Johnson- Candidate for Autism Model School Board of Directors
  - i. **Motion to temporarily approve, pending a background check through the ESC, Kathy Cott-Johnson as the newest member of the Autism Model School Board of Directors:**
    - 1. **L. Weinberg - Yes**
    - 2. **Greenblatt - Yes**
    - 3. **Demarest - Yes**
    - 4. **Veizer- Yes**
    - 5. **Marsalek- Yes**
    - 6. **B. Weinberg- Yes**

**Motion to adjourn at 6:30 PM**

- 1. **Demarest**

The next regular board meeting is scheduled for Tuesday, November 19<sup>th</sup>, 2024 at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617