

**The Autism Model School
Board Meeting Minutes
September 17th, 2024**

Meeting Start: 5:30 PM

Attending: Bruce Weinberg, Linell Weinberg, Lisa Marsalek, Raj Parikh, Kim Veizer, Toni Gerber (5:40pm), Mark Greenblatt

Excused: Isaac Demarest, Jim Rothschild

Also Attending: Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Brittany Beck, Sponsor Representative - ESC Lake Erie West

Meeting began at 5:30 PM

I. Agenda

- a. Discussion and approval.
 - i. **Motion to approve the September agenda as written:**
 - 1. **Parikh**
 - 2. **Marsalek**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt**

II. Welcome and Public Comments

- a. None to present

III. Minutes

- a. Discussion and approval of minutes from the July 2024 board meeting.
 - i. **Motion to approve the July 2024 Minutes as written:**
 - 1. **Greenblatt**
 - 2. **Marsalek**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt**

IV. Standing Reports

- a. Financial Report
 - i. The Board reviewed and discussed the July 2024 financial report.
 - 1. **Motion to approve July 2024 Financial reports:**
 - a. **Marsalek**
 - b. **L. Weinberg**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt**
 - ii. The Board reviewed and discussed the August 2024 financial report.
 - 1. There were questions about the overall annual budget.

2. The August finance report will be reviewed again at the October Board Meeting.

**Toni Gerber arrived at 5:40pm

- b. Sponsor Representative Report
 - i. Brittany Beck presented the Sponsor Representative Report for September 2024
 - ii. There were no questions.
 - iii. The monthly site visit is scheduled for Friday September 27th, 2024
- c. Policies and Procedures
 - i. Revision to record retention
 1. Reviewed and Discussed
 - a. Revised policy will be reviewed by the Board again following input from the school's attorney.
 - ii. EMIS Representative Designation
 1. Reviewed and discussed
 - a. **Motion to approve Sam Ewing and Jeana Kirkendall as the EMIS Representative until Jeana Kirkendall retires, after which Sam Ewing will be the sole EMIS Representative:**
 - i. **Greenblatt**
 - ii. **Veizer**
 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt, Gerber**
 - iii. Seizure Action Plan Designated Employee
 1. Reviewed and discussed
 - a. **Motion to approve Amy Mullins as the seizure action plan representative:**
 - i. **Greenblatt**
 - ii. **Marsalek**
 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt, Gerber**

V. Director's Report

- a. Staffing Update for July 2024
 - i. Reviewed and Discussed
 1. **Motion to approve the July 2024 Staff Changes:**
 - a. **Parikh**
 - b. **Greenblatt**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt, Gerber**
- b. Staffing Update for August 2024
 - i. Reviewed and Discussed
 1. **Motion to approve the August 2024 Staff Changes:**

- a. **L. Weinberg**
- b. **Greenblatt**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Veizer, Parikh, Greenblatt, Gerber**

*** We currently have ZERO openings at the paraprofessional level**

- c. Current Funding
 - i. Annual funding projections showed a small decrease related to enrollment decreasing to start the school year.
 - ii. We were initially forecasting enrollment of 97 students in August/September. Unfortunately, we ended up 5 students short of that number for the following reasons :
 - 1. 3 current students unexpectedly did not return to AMS following the August Break.
 - a. 2 of these students moved away
 - b. 1 of the students left for reasons that are unknown. Family has historically been very uncommunicative and unresponsive to our attempts at communication.
 - iii. 2 students who had been offered placement and initially accepted it, notified us in mid-August that they had changed their minds.
 - iv. Despite enrollment dropping to 92 students as we entered the new school year, we did successfully enroll 9 new students this summer to replace our graduating students.
 - v. We have also enrolled 4 new students in September bringing our current enrollment up to 96. This should be reflected in the October report.
 - vi. We project that we will increase enrollment to 98 by the end of October.
- d. Software Update
 - i. Data collection for the study with BGSU has concluded at AMS.
 - ii. Next steps include analysis of the data and then dissemination efforts (i.e. conference presentations, publication, etc.)
 - iii. We will be meeting with the BGSU team in the coming weeks to determine when we may be ready to begin another project. Optional Summer Learning Program/Enrollment
- e. PowerSchool Update
 - i. PD with NWOCA to build student schedules: September 19th
 - ii. PD with NWOCA for teachers to learn grade book/attendance features: October 11th
- f. Crucial Conversations PD Event
 - i. Scheduled for September 20th. All teachers and Admin to attend (see attachment for agenda).
- g. 2024-2025 Yearbook Committee Established
 - i. AMS will be producing a yearbook this year for the first time in 14 years.
 - ii. Committee members include: Tiffani Panko, Ariel Snyder, Stephanie Wonnell, Nate Moore, and Luke Reed

- h. School Operations Manager Position
 - i. Interviews concluded during the last week of August.
 - ii. Sam Ewing was hired to be the next School Operations Manager.
 - 1. Sam previously served as our Assistant Job Training Coordinator and has been part of the AMS team for 10 years.
 - 2. She began overlapping with Jeana Kirkendall during the first week in September.
- i. Lockrey Manufacturing Community Service Grant
 - i. Volunteers from Lockrey Manufacturing are scheduled to provide a day of volunteer service to AMS on Saturday, October 12th, 2024.
 - ii. Volunteers will be working from 8am to 12pm to repaint one of the school's hallways, repaint a portion of the school gymnasium, and install customized vinyl wall applications designed to enhance school spirit with messaging about our school climate/culture/values.
 - 1. Board Members are invited to join the volunteer efforts.
 - a. Friday, October 11th - we will be prepping the hallways and gymnasium for painting.
 - i. Lunch will be provided.
 - b. Saturday, October 12th - the painting and decorating will begin.
 - i. Lunch will be provided.
- j. Ohio Security Grant
 - i. AMS is collaborating with the parish to apply for an Ohio Security Grant.
 - 1. Up to \$100,000 available for security upgrades for each of up to 3 sites for qualifying organizations.
 - a. School-Building
 - b. Annex
 - c. Community Center
 - ii. Focus of upgrades would include:
 - 1. New interior doors on all classrooms, offices, bathrooms, etc.
 - 2. Sealing of interior front office teller window
 - 3. Window Treatments to prevent shattering of glass on doors/windows
 - 4. Improved lighting at Annex Building
 - 5. Security Camera expansion to Annex Building and Community Center
 - 6. Improved lighting in parking lots
- k. Ohio School Report Card- Released on 9/13/24.
 - i. Reviewed and discussed

VI. Development Director's Report

- a. Development Director Report was reviewed and discussed.

VII. Transportation Directors Report

- a. Transportation Director Report was reviewed and discussed.

VIII. Old Business

- a. Sunshine Law Training

- i. Reviewed and Discussed
- ii. 1 of 9 Board Members are now compliant for current year

IX. New Business

- a. Non-Profit Endowment Fund with Greater Toledo Community Foundation
 - i. Reviewed and discussed
- b. ESCLEW Annual Compliance Report 2023-2024
 - i. Reviewed and discussed
- c. Sponsor Renewal Application
 - i. Reviewed and discussed
- d. Flooring in Annex Building
 - i. Reviewed and discussed
 - ii. Table for the October board meeting
- e. Playground Upgrade Planning Update
 - i. Reviewed and discussed

Motion to adjourn at 6:30 PM

1. Greenblatt

The next regular board meeting is scheduled for Tuesday, October 15th, 2024 at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617