

**The Autism Model School
Board Meeting Minutes
February 20th, 2024**

Meeting Start: 5:30 PM

Attending: Bruce Weinberg, Linell Weinberg, Lisa Marsalek, Mark Greenblatt, Toni Gerber, Raj Parikh, Isaac Demarest

Excused: Jim Rothschild

Also Attending: Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Brittany Beck, Sponsor Representative - ESC Lake Erie West

Meeting began at 5:30 PM

I. Agenda

- a. Discussion and approval.
 - i. **Motion to approve the February agenda as written:**
 - 1. **Greenblatt**
 - 2. **L. Weinberg**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

II. Welcome and Public Comments

- a. None

III. Minutes

- a. Discussion and approval of minutes from the November 2023 board meeting.
 - i. **Motion to approve the November 2023 Minutes as written:**
 - 1. **L. Weinberg**
 - 2. **Marsalek**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

IV. Standing Reports

- a. Financial Report
 - i. The Board reviewed and discussed the November 2023 financial report.
 - 1. **Motion to approve November 2023 Financial reports:**
 - a. **Marsalek**
 - b. **L. Weinberg**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
 - ii. The Board reviewed and discussed the December 2023 financial report.
 - 1. **Motion to approve December 2023 Financial reports:**

- a. **Marsalek**
 - b. **L. Weinberg**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
 - iii. The Board reviewed and discussed the January 2024 financial report.
 - 1. **Motion to approve January 2024 Financial reports:**
 - a. **L. Weinberg**
 - b. **Gerber**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- b. Sponsor Representative Report
- i. Brittany Beck presented the Sponsor Representative Report for February 2024
 - ii. There were no questions.
 - iii. The Autism Model School site visit is scheduled for February 23rd, 2024.
 - iv. No red flags given.
- c. Policies and Procedures
- i. Governing Authority
 - 1. **Motion to waive the requirement that the governing authority is the party responsible to employ or contract with the designated fiscal officer.**
 - a. **Marsalek**
 - b. **Parikh**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- d. Student Address Verification Report
- i. November 2023 Student Address Verification presented
 - 1. Discussion and approval.
 - a. **Motion to approve the November 2023 Student Address Verification Report:**
 - i. **Marsalek**
 - ii. **L. Weinberg**
 - 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
 - ii. December 2023 Student Address Verification presented
 - 1. Discussion and approval.
 - a. **Motion to approve the December 2023 Student Address Verification Report:**
 - i. **Gerber**

ii. **L. Weinberg**

1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

iii. January 2024 Student Address Verification presented

1. Discussion and approval.

a. **Motion to approve the January 2024 Student Address Verification Report:**

i. **Marsalek**

ii. **L. Weinberg**

1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

V. Director's Report

a. Staffing Update for November 2023

i. Reviewed and Discussed

1. **Motion to approve the November 2023 Staff Changes:**

a. **L. Weinberg**

b. **Marsalek**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

b. Staffing Update for December 2023

i. Reviewed and Discussed

1. **Motion to approve the December 2023 Staff Changes:**

a. **L. Weinberg**

b. **Gerber**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

c. Staffing Update for January 2024

i. Reviewed and Discussed

1. **Motion to approve the January 2024 Staff Changes:**

a. **L. Weinberg**

b. **Gerber**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

d. Current Funding

i. Drop in Funding in December

1. CTE application was in need of renewal for FY24.

- a. When we renewed our application, we were informed which courses we could include in the program for the application to be approved.

- i. We made the course changes, and got the application approved.

1. The new courses include caps to the number of hours we could have students enrolled in our CTE program. This impacted our FTE for the program- which in turn impacted our funding. These were changes to EMIS coding that were not present last school year.
- ii. Increase in Funding in January
 1. Transportation funding was received in January (increase of \$99,946.71)
 2. Increase in FTE and a one student's eligibility category changed
 - iii. Enrollment did not decrease in the months of December and February. We had a few students who were flagged in EMIS however, which makes it appear that we had a decrease in FTE. These issues are resolved and should be fixed by March's payment report.
- e. AMS Vehicle Involved in an Accident
- i. On 12/8/23, an AMS vehicle was rear ended while stopped at an intersection.
 - ii. There were two students in the vehicle at the time of the accident.
 - iii. Police and EMS arrived on the scene and evaluated all passengers. No injuries were noted at the time of the accident.
 1. Both students were safely transported to school and observed for signs of injury. There were no signs of injury. Parents were contacted multiple times throughout the day with updates.
 - iv. Other driver was cited and found to be "at fault" for the accident. The other vehicle was insured at the time of the accident- but was not being driven by the owner.
 - v. AMS is working with our insurance provider to file a claim for repairs.
 - vi. Family of one of the students filed a claim for injury. This has been submitted to the responsible parties insurance carrier.
- f. Software Update
- i. Lisa Hite, State Support Team Region 1 Consultant in Career Technical Education (CTE), Post Secondary Transition, and Students with Disabilities toured our E-commerce program (with IDAPT).
 - ii. Following this tour, Lisa requested that AMS present at their State-wide showcase of "Promising Practices" in April of 2024. We agreed to do so. Presentation will highlight our e-commerce lab as well as IDAPT.
- g. Building Safety and Security
- i. Update on upcoming Grant Opportunities (New Business)
- h. Lockrey Manufacturing Community Service Application
- i. AMS has been selected as a candidate for Lockrey Manufacturing's Community Service program.
 - ii. 4 organizations will be selected
 1. Selected organizations will present to Lockrey at the end of February or early March
 - a. If selected:
 - i. \$12,500 award and a full day of community service from Lockrey employees (30-60 employees) focused on a project of our choosing.

- ii. We have approached the parish for permission to paint the 200 hallway, bathroom stalls, and the school gymnasium.

VI. Development Director's Report

- a. Development Director Report was reviewed and discussed.

VII. Transportation Directors Report

- a. Transportation Director Report was reviewed and discussed.

VIII. Old Business

- a. Sunshine Law Training
 - i. Reviewed and Discussed

IX. New Business

- a. 2024-2025 Draft Calendar
 - i. Reviewed and Discussed
 - 1. **Motion to approve the 2024-2025 Autism Model School Year Calendar:**
 - a. **Demarest**
 - b. **Gerber**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- b. Building/Security Initiatives
 - i. Reviewed and Discussed
- c. Teacher Pay Scale Extension
 - i. Reviewed and Discussed
 - 1. **Motion to approve the extension of the pay scale by five years as presented by Joel Vidovic:**
 - a. **Parikh**
 - b. **Demarest**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- d. Stipend for Structured Literacy Certification
 - i. Under the State's new laws related to dyslexia: Districts are required to establish a Structured Literacy Certification process for teachers providing instruction in kindergarten through third grade. Districts determine locally which educators will become certified through this process.
 - ii. AMS has partnered with the ESCLEW to get 3 individuals certified at no cost to the school.
 - iii. The work associated with gaining the certification is extensive and also will require maintenance.
 - iv. **Motion to approve three \$750 stipends for the people who did the structural literacy certification:**
 - 1. **Parikh**

2. **L. Weinberg**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- e. PowerSchool Quote
 1. Reviewed and discussed
 - a. **Motion to obtain PowerSchool through NWOCA with the quote given to Vidovic:**
 - i. **Greenblatt**
 - ii. **L. Weinberg**
 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
- f. Building Maintenance
 - i. Reviewed and discussed
 1. **Motion for Joel to choose an outside provider or full time employee to provide cleaning services to the building:**
 - a. **Parikh**
 - b. **Gerber**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

X. Executive Session

- a. Executive Session to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division.
 - i. **Motion to move to Executive Session for the purpose of legal matter to discuss the purchase of property for public purposes or the sale of property at competitive bidding; not to exceed 15 minutes (6:12 p.m.)**
 1. **Parikh**
 2. **Marsalek**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
 - b. **Roll Call Vote**
 - i. **L. Weinberg-yes**
 - ii. **B. Weinberg-yes**
 - iii. **Gerber-yes**
 - iv. **Greenblatt-yes**
 - v. **Parikh-yes**
 - vi. **Demarest-yes**
 - vii. **Marsalek-yes**
- b. **Motion to exit executive Session at 6:23 p.m.**

- i. **Greenblatt**
 - ii. **L. Weinberg**
 - 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**
 - 2. **Roll Call Vote**
 - a. **L. Weinberg-yes**
 - b. **B. Weinberg-yes**
 - c. **Gerber-yes**
 - d. **Greenblatt-yes**
 - e. **Parikh-yes**
 - f. **Demarest-yes**
 - g. **Marsalek-yes**
- c. **Motion to approve lease extension with St. Clement Parish and finalizing negotiations on mechanics of utility payment insurance notices - amount well within rate previously discussed:**
- i. **Parikh**
 - ii. **L. Weinberg**
 - 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Gerber, Greenblatt, Demarest, Parikh**

Motion to adjourn at 6:27 PM

- 1. **Demarest**

The next regular board meeting is scheduled for Tuesday, March 19th, at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617