

**The Autism Model School  
Board Meeting Minutes  
September 19th, 2023**

**Meeting Start:** 5:30 PM

**Attending:** Bruce Weinberg, Linell Weinberg, Mark Greenblatt, Lisa Marsalek, Toni Gerber, Isaac Demarest (Late Arrival 5:35p), Jim Rothschild (Late Arrival 5:31)

**Excused:** Raj Parikh

**Also Attending:** Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Brittany Beck, Sponsor Representative - ESC Lake Erie West, Luke Reed, Development Director

**Meeting began at 5:30 PM**

**I. Agenda**

- a. Discussion and approval.
  - i. **Motion to approve the September agenda as written:**
    - 1. **Greenblatt**
    - 2. **Gerber**
      - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild**

**II. Welcome and Public Comments**

- a. None

**III. Minutes**

- a. Discussion and approval of minutes from the August, 2023 board meeting.
  - i. **Motion to approve the August 2023 Minutes as written:**
    - 1. **L. Weinberg**
    - 2. **Gerber**
      - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild**

**IV. Standing Reports**

- a. Financial Report
  - i. The Board reviewed and discussed the August 2023 financial report.
    - 1. **Motion to approve August 2023 Financial reports:**
      - a. **Gerber**
      - b. **Marsalek**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild**
- b. Sponsor Representative Report
  - i. Brittany Beck presented the Sponsor Representative Report for September 2023
  - ii. There were no questions.

- iii. The Autism Model School site visit was September 15<sup>th</sup>, 2023.
- iv. No red flags given.

c. Policies and Procedures

i. Conflict of Interest

- 1. Forms were passed around to the board to be filled out

d. Student Address Verification Report

i. August 2023 Student Address Verification presented

- 1. Discussion and approval.

a. **Motion to approve the August 2023 Student Address Verification Report:**

i. **Demarest**

ii. **L. Weinberg**

- 1. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

**V. Director's Report**

a. Staffing Update for August 2023

i. Reviewed and Discussed

- 1. **Motion to approve the August 2023 Staff Changes:**

a. **L. Weinberg**

b. **Greenblatt**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

b. Software Update

i. To be discussed during agenda item related to Catalyze Challenge Grant

c. ESC Statewide Meeting- Attended on 9/13/23.

i. Legal Update

- 1. Funding Changes Coming- See attached forecast

ii. Structured Literacy Certification Process

- 1. Part of Ohio's new dyslexia laws

- 2. Schools are required to have at least one staff member who has been through the Structured Literacy Certification Process

- a. We have 3 individuals participating in this program through the ESC's grant

d. Transportation Funding

- i. We began the process for securing reimbursement for transportation services we are providing back in July by notifying all home school districts that we will be transporting all of our enrolled students during the 2023-2024 school year.

ii. Next step is to file a T-1 Report in October

- 1. Ridership count week will be the first week in October

- a. Drivers will be keeping track of mileage throughout week as well as number of riders each day. This information is then utilized to calculate the amount of our funding reimbursement.
  - e. Safety Grant Reimbursement
    - i. All activities related to the \$94,000 OFCC School Security Grant have been completed (security cameras and PA system fully installed).
    - ii. We have submitted all documentation for reimbursement on September 7<sup>th</sup>.
    - iii. Anticipate receiving funds next month.
  - f. Ohio School Report Cards Released
    - i. See attached Report Card for Autism Model School
  - g. 2023 Northwest Ohio Nonprofit Excellence Awards
    - i. AMS is a finalist in the category of “strategic action” for the work in implementation of Direct Instruction curricula that was documented in the 2021 publication in Behavior Analysis in Practice.
      - 1. Breakfast Ceremony from 8:00 a.m. to 9:30 a.m. on October 26<sup>th</sup>, 2023 at The Pinnacle.
        - a. Reservations are \$20 per person or \$190 for a table of 10.
        - b. Winning organizations will be reimbursed for up to 1 table and receive the following:
          - i. The honor and distinction of being recognized as a leader among northwest Ohio and southeast Michigan’s nonprofits;
          - ii. A one-of-a-kind glass art award engraved with the organization’s name;
          - iii. An unrestricted grant from Greater Toledo Community Foundation in the amount of \$7,500;
          - iv. An unrestricted grant in the amount of \$1,000 from The Andersons;
          - v. A half-page ad in The Blade; and
          - vi. A feature article highlighting the winning organizations in Greater Toledo Community Foundation's newsletter, and sharing of award winners via The Center for Nonprofit Resources’ e-newsletter and website.

**VI. Development Director’s Report**

- a. Development Director Report was reviewed and discussed.

**VII. Transportation Directors Report**

- a. There was no Transportation report to be reviewed.

**VIII. Old Business**

- a. Lease Committee Update
  - i. No update given
- b. Sunshine Law Training

- i. Reviewed and discussed

**IX. New Business**

a. Service Contract with Goliath Enterprises

- i. Discussion and approval

- 1. **Motion to approve the 3% increase to Goliath Enterprises month to month service:**

- a. **Rothschild**

- b. **L. Weinberg**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

b. Plan for completion of make-up days via web access

- i. Discussion and approval

- 1. **Motion to approve the completion of make-up days as presented by Joel:**

- a. **Rothschild**

- b. **Demarest**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

c. Quote for additional wireless access point in classroom

- i. Discussion and approval

- 1. **Motion to approve the new wireless access point in a classroom as presented by Joel Vidovic:**

- a. **Greenblatt**

- b. **Marsalek**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

d. Substitute Teacher Assignments

- i. Discussion and approval

- 1. **Motion to approve the substitute teachers listed and presented by Joel Vidovic:**

- a. **Rothschild**

- b. **L. Weinberg**

- i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Gerber, Rothschild, Demarest**

e. Catalyze Challenge Grant Application

- i. Overview and discussion

**Motion to adjourn at 6:05 PM**

- 1. **Demarest**

The next regular board meeting is scheduled for Tuesday, October 17th, 2023 at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617