

**The Autism Model School  
Board Meeting Minutes  
July 18th, 2023**

**Meeting Start:** 5:37 PM

**Attending:** Bruce Weinberg, Linell Weinberg, Mark Greenblatt, Lisa Marsalek, Raj Parikh

**Excused:** Isaac Demarest, Jim Rothschild, Toni Gerber

**Also Attending:** Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Brittany Beck, Sponsor Representative - ESC Lake Erie West

**Meeting began at 5:37 PM**

**I. Agenda**

a. Discussion and approval.

i. **Motion to approve the July 2023 agenda as written:**

1. **L. Weinberg**

2. **Marsalek**

a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

**II. Welcome and Public Comments**

a. B. Weinberg announced very eagerly that this new school year is our 25<sup>th</sup> anniversary!

**III. Minutes**

a. Discussion and approval of minutes from the June, 2023 board meeting.

i. **Motion to approve the June Minutes as written:**

1. **L. Weinberg**

2. **Greenblatt**

a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

**IV. Standing Reports**

a. Financial Report

i. The Board reviewed and discussed the June 2023 financial report.

1. **Motion to approve June 2023 Financial reports:**

a. **Parikh**

b. **Marsalek**

i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

b. Sponsor Representative Report

i. Brittany Beck presented the Sponsor Representative Report for July 2023

ii. There were no questions.

iii. The Autism Model School site visits will resume in September.

c. Policies and Procedures

i. Nothing to present

d. Student Address Verification Report

i. June Student Address Verification presented

1. Discussion and approval.

a. **Motion to approve the June 2023 Student Address Verification Report:**

i. **Greenblatt**

ii. **L. Weinberg**

**1. Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

**V. Director's Report**

a. Staffing Update for June 2023

i. Reviewed and Discussed

1. **Motion to approve the June 2023 Staff Changes:**

a. **Marsalek**

b. **L. Weinberg**

i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

b. Current Staffing Update

i. Changes on the Clinical Management Team

1. Amy Trautwein, Director of Transition Services will be leaving AMS effective July 1<sup>st</sup>.

2. Alison Thomas will be moving into the Director of Transition Services role. Alison previously served in this role prior to Amy Trautwein taking the position. Alison has a Transition to Work Endorsement and has been highly involved in development of many of our on-site job training experiences.

3. Rene Romine has accepted a position to join the Clinical Management Team. Rene has worked at Autism Model School since 2012 and has been a Board Certified Behavior Analyst since 2019. Rene has been working as a long-term substitute teacher for AMS for the last several years.

ii. As of July 1<sup>st</sup> we will have 14 licensed intervention specialists on staff. We will lose one teacher on July 1<sup>st</sup>.

iii. Total current vacancies at intervention specialist position: 4

1. The new vacancy will be filled a long term substitute teacher who has been a paraprofessional with Autism Model School for over 7 years. She

is pursuing teacher licensure with support from the tuition reimbursement program.

2. Another vacancy will be filled a long term substitute teacher who has been a paraprofessional with Autism Model School for over 10 years. She is pursuing teacher licensure with support from the tuition reimbursement program.
  3. A third vacancy will be filled by a new hire on a substitute teaching license. This individual has a Bachelor's of Art Education K-12 Degree and is currently enrolled in a Master's program at Arizona State University studying Special Education and Applied Behavior Analysis. Anticipated graduation is December of 2023. They have also has been a Registered Behavior Technician since 2016.
  4. The 4<sup>th</sup> vacancy is in a classroom that we had to collapse when a teacher left two days prior to the start of the 2022-2023 school year. There are currently no students assigned to this classroom. We hope to open this classroom back up in the 2023-2024 by employing a long-term substitute teacher who is pursuing teacher certification with the support of the tuition reimbursement program.
- iv. Total vacancies at the paraprofessional position for current enrollment: 2
  - v. Total vacancies at the paraprofessional position for expanded enrollment: 7
- c. Current Funding/Enrollment Update
    - i. Current enrollment: 96 students
  - d. Software Update
    - i. Research planning meetings held with BGSU on 5/22/23 and 6/20/23
    - ii. Spoke with a contact at LCBDD regarding potential partnership/interest
    - iii. Reached out to a contact at The Nisonger Center at OSU
  - e. Catastrophic Cost
    - i. The catastrophic cost was reviewed and discussed.
  - f. Due Process Hearing Request
    - i. Trial scheduled to be held on 7/20/23, 7/21/23, 7/24/23, and 7/26/23

## **VI. Development Director's Report**

- a. Development Director Report was reviewed and discussed.

## **VII. Transportation Directors Report**

- a. The Transportation Director report was reviewed and discussed.
  - i. **Motion to approve the replacement of van 12 and purchase a new van if the credit line is better than the APR that was given to us by the dealership:**

1. **Parikh**
2. **L. Weinberg**
  - a. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

**VIII. Old Business**

- a. Lease Committee Update
  - i. Parikh gave the board a brief and simple update.
- b. Sunshine Law Training
  - i. Reviewed and discussed for the new school year

**IX. New Business**

- a. Proposed 2023-2024 Calendar Modification
  - i. Vidovic presented reasons for a calendar change
    1. **Motion to approve the calendar update as presented by Joel:**
      - a. **Parikh**
      - b. **L. Weinberg**
        - i. **Vote – Yes – Unanimous: L. Weinberg, Marsalek, Greenblatt, Parikh**

**Motion to adjourn at 6:15 PM**

1. **Greenblatt**

The next regular board meeting is scheduled for Tuesday, August 22nd, at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617