

**The Autism Model School
Board Meeting Minutes
May 16th, 2023**

Meeting Start: 5:30 PM

Attending: Bruce Weinberg, Linell Weinberg, Raj Parikh, Toni Gerber (5:35p), Lisa Marsalek, Mark Greenblatt, Isaac Demarest (5:45p)

Excused: Jim Rothschild

Also Attending: Joel Vidovic, Executive Director; Marcus Flynn – Recorder of Minutes; Brittany Beck, Sponsor Representative - ESC Lake Erie West

Meeting began at 5:30 PM

I. Agenda

- a. Discussion and approval.
 - i. **Motion to approve the May 2023 agenda as written:**
 - 1. **Greenblatt**
 - 2. **L. Weinberg**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt**

II. Welcome and Public Comments

- a. Nothing presented.

III. Minutes

- a. Discussion and approval of minutes from the April, 2023 board meeting.
 - i. **Motion to approve the April Minutes as written:**
 - 1. **L. Weinberg**
 - 2. **Marsalek**
 - a. **Vote – Yes – Unanimous: : L. Weinberg, Parikh, Marsalek, Greenblatt**

IV. Standing Reports

- a. Financial Report
 - i. The Board reviewed and discussed the April 2023 financial report.
 - 1. **Motion to approve April 2023 Financial reports:**
 - a. **Parikh**
 - b. **L. Weinberg**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
 - ii. The board reviewed and discussed the Five-Year Forecast.

1. **Motion to approve the Five Year Forecast:**
 - a. **Parikh**
 - b. **L. Weinberg**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**

 - b. Sponsor Representative Report
 - i. Brittany Beck presented the Sponsor Representative Report for May 2023
 - ii. There were no questions.
 - iii. The Autism Model School site visit will be May 18th, 2023

 - c. Policies and Procedures
 - i. Nothing to present

 - d. Student Address Verification Report
 - i. May Student Address Verification presented
 1. Discussion and approval.
 - a. **Motion to approve the May 2023 Student Address Verification Report:**
 - i. **Demarest**
 - ii. **L. Weinberg**
 1. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
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- V. **Director’s Report**
 - a. Staffing Update for April 2023
 - i. Reviewed and Discussed
 1. **Motion to approve the April 2023 Staff Changes:**
 - a. **Demarest**
 - b. **Marsalek**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
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- b. Current Staffing Update
 - i. Teacher contracts were due back by May 5th. 14 out of 15 licensed intervention specialists will be returning for the 23/24 school year.
 - ii. Admin and CMT contracts were also distributed and due back by May 5th. We received one resignation from our Director of Transition Services.
 1. Plans have been put into motion to ensure that we have someone with a Transition-to-work endorsement in this position.
 2. Interviews will be conducted before June break to fill the open Clinical Management Team position.
 - iii. We currently have 15 licensed intervention specialists on staff.
 - iv. Total current vacancies at intervention specialist position: 2

1. 1 of the vacancies is currently being filled by a substitute teacher who has worked in various positions for AMS (paraprofessional/substitute teacher) for 10 years. This individual has also been a BCBA for the past two years.
2. 1 of the vacancies is currently filled by an individual who has been a paraprofessional with Autism Model School for over 10 years.
- v. Total vacancies at the paraprofessional position for current enrollment: 2
- vi. Total vacancies at the paraprofessional position for expanded enrollment: 7

c. Current Funding/Enrollment Update

- i. Current enrollment: 96 students

d. Software Update

- i. We have submitted a provisional patent application and are now officially, "Patent Pending".
- ii. Research project with BGSU should begin this summer.

e. Catastrophic Cost

- i. Catastrophic Cost Application was submitted on March 9th, 2023
- ii. Refund would be expected next month.

f. Due Process Hearing Request

- i. Mediation held on May 5th, 2023.
- ii. Mediation was unsuccessful at resolving the case.
- iii. Case will go to hearing next.

VI. Development Director's Report

- a. Development Director Report was reviewed and discussed.

VII. Transportation Directors Report

- a. Reviewed and Discussed ; Tabled for later board meeting
 - i. Quotes from Kia of Findlay and Kia of Toledo

VIII. Old Business

a. Lease Committee Update

- i. Parikh and Vidovic had nothing new to present

b. Sunshine Law Training

- i. Vidovic announced who needed to complete a sunshine law training and by when

c. Board of Directors Officer Elections

- i. Board reviewed candidates nominated for each Officer position.
- ii. Board voted to elect candidates to each Officer position.

1. **Motion to approve this year's Board Officers as followed:**

- a. **Bruce Weinberg—President**

- b. **Toni Gerber—Vice President**
- c. **Isaac Demarest—Treasurer**
- d. **Jim Rothschild—Secretary**
 - i. **Greenblatt**
 - ii. **Marsalek**
 - 1. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**

IX. New Business

- a. 2023-2024 Board Meeting and Finance Meeting Schedule
 - i. Reviewed and discussed.
 - ii. **Motion to approve the 2023-2024 Board and Finance Meeting as presented:**
 - 1. **Gerber**
 - 2. **Demarest**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
 - iii. Frontline Contract Renewal
 - 1. Reviewed and discussed
 - 2. **Motion to approve the renewal of the Frontline Contract:**
 - a. **L. Weinberg**
 - b. **Greenblatt**
 - i. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
 - iv. Diplomas
 - 1. Vidovic passed out 2023 graduate diplomas to be signed by the board
- X. Executive Session to discuss imminent legal court action
- a. Board reviewed and determined Executive Session was not necessary
 - b. Nothing else was discussed.
- XI. Executive Session to discuss compensation of a public employee
- i. **Motion to move to executive session at 6:27 PM for the purposes of discussing compensation of a public employee for 15 minutes:**
 - 1. **Marsalek**
 - 2. **L. Weinberg**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**
 - b. **Roll Call Vote**
 - i. **L. Weinberg-yes**
 - ii. **Marsalek-yes**
 - iii. **Parikh-yes**
 - iv. **B. Weinberg-yes**
 - v. **Gerber-yes**

- vi. **Greenblatt-yes**
 - vii. **Demarest-yes**
- ii. **Motion to exit executive Session at 6:42 p.m.**
 - 1. **Gerber**
 - 2. **Parikh**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Gerber**
 - b. **Roll Call Vote**
 - i. **L. Weinberg-yes**
 - ii. **Marsalek-yes**
 - iii. **Parikh-yes**
 - iv. **B. Weinberg-yes**
 - v. **Gerber-yes**
 - vi. **Greenblatt-yes**
 - vii. **Demarest-yes**
- iii. **Motion to adjust the compensation packages as discussed in the executive session:**
 - 1. **Marsalek**
 - 2. **Parikh**
 - a. **Vote – Yes – Unanimous: L. Weinberg, Parikh, Marsalek, Greenblatt, Gerber, Demarest**

Motion to adjourn at 6:45 PM

- 1. **Parikh**

The next regular board meeting is scheduled for Tuesday, June 27th, at 5:30pm. The meeting will be held at the office of Mark Greenblatt, located at 7150 W. Central Avenue, Ste. 100 Toledo, Ohio 43617