

NEXT STEPS

After submitting an application to it's important to keep all of your student's info up to date. Including...

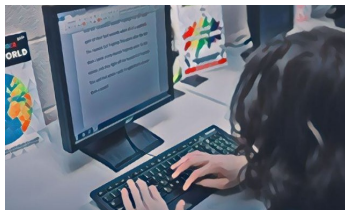
Current IEP: As students learn & grow, their goals & accommodations change. We use your current performance levels to find the best fit in our program.

Current ETR: If your student's ETR expires, they are no longer eligible for Special Needs Services & may not enroll at AMS.

Contact information: It's important to let us know when any of your contact information changes (address, phone number, email). We may need to reach you for questions about your student application, to schedule an intake, to tell you about our community events open to the public, or if an opening becomes available at our school.

THREE ATTEMPTS

If, after **three documented attempts** (using your contact information), the Autism Model School is unable to make contact with you in regards to your student application, **your student will be removed from the waiting list.**



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THE WAITING LIST A Brief Guide



THE PROCESS

In compliance with Ohio Revised Code §3314.06(H), once the list of applications to Autism Model School (AMS) exceeds capacity, students are placed on a **waiting list** & admitted by lot.

Once your student has gone through our **lottery process**, they are assigned a number on the waiting list.

A school representative will then contact you to schedule an intake.

At the intake you'll meet some of our staff & tour our facilities. At the same time, two Intervention Specialists will **assess your student** to ensure the best placement at our school once an opening becomes available.

PLACEMENT

Some things we consider for **proper placement** of your student are:

- ☐ ETR eligibility determination
- ☐ Current IEP goals & provided services
- ☐ Current age
- ☐ Performance levels in reading, math, & writing
- ☐ Positive Behavioral Intervention & Supports Plans (PBIS)
- ☐ If your student is verbal or nonverbal

TIMELINE

Due to the nature of our student population & the age range we serve (5-21), it is difficult to determine **how quickly the waiting list will move**.

Openings may occur when currently enrolled students...

- ☐ Move out of our service area
- ☐ Transfer to another school or program
- ☐ Graduate from AMS
- ☐ Turn 22 years of age ("age out")

FREQUENT QUESTIONS

I have not heard from the school for a while, is my student still on the waiting list?

Your student will remain on our waiting list **indefinitely** unless...

- ☐ you ask to have your student removed from the list, or
- ☐ AMS has no way of contacting you in regards to your student application

My student has gone down on the waiting list instead of up. What happened?

AMS gives preference to **siblings of currently enrolled students** in accordance with state law (ORC §3314.06(H)).

If a sibling of a currently enrolled student has an application submitted, they will be moved to the top of the waiting list.

FAQS. CONT.

How often do you do a waiting list lottery?

Once the number of applicants on the waiting list exceeds **10 or more**, or when AMS has received 10 or more applications since the previous lottery.

If I am not ready to enroll my student, will I be taken off the waiting list?

If a student is not ready to enroll at the time of a placement offer, they may request to be put on to the **bottom of the waiting list** for future consideration.

If my student is offered a placement how long do I have to decide?

AMS's policy is to allow parents **3 days to decide** if they would like to accept placement at our school.

If a decision is not communicated to the school during that time we will have to move to the next student on the waiting list.

I came in for an intake—does that mean my student will be offered placement soon?

No. Intakes are done **throughout the year** to determine the best placement of your student once an opening becomes available at our school & for parents/guardians to have a better understanding of our facilities & the services we provide for students.