

The Autism Model School  
Board Meeting Minutes  
December 15<sup>th</sup>, 2020  
Virtual Meeting via Zoom  
5:30 PM

**Attending:** Toni Gerber, Lisa Marsalek, Bruce Weinberg, Linell Weinberg, Isaac Demarest, Mark Greenblatt

**Excused:** Ed Cancio, James Rothschild, Raj Parikh

**Also Attending:** Mary Walters, Director; Marcus Flynn, Administrator 2 /Recorder of the Minutes; Joel Vidovic, Behavior Management Director; Mary Cornell, Assistant Behavior Management Director; Luke Reed, Development Director, Jessica Bair, Sponsor Representative - ESC Lake Erie West; Alison Thomas, Clinical Management Team

**Meeting began at 5:30 PM**

I. Agenda

- Discussion and approval.

**Motion to approve the December 15<sup>th</sup>, 2020 agenda:**

**1. Gerber**

**2. Marsalek**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

II. Welcome and Public Comments

- Nothing presented.

III. Minutes

- From the November 17<sup>th</sup>, 2020 board meeting. Discussion and approval.

**Motion to approve the November 17<sup>th</sup>, 2020 minutes as written:**

**1. L. Weinberg**

**2. Marsalek**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

#### IV. Standing Reports

##### a) Financial Report

- November, 2020 Financials—budget & variance reports.
- The Board reviewed and discussed the November, 2020 budget & variance report.

**Motion to approve the November, 2020 Financial Budget for month:**

**1. Gerber**

**2 .L. Marsalek**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

##### b) Enrollment Update

Joel Vidovic updated the board on new enrollments and waiting list activities:

- Four new students started on December 7<sup>th</sup>, 2020
- Five more new students will begin on January 4<sup>th</sup>. 2021
- One additional student will begin on January 18<sup>th</sup>, 2021
- The CMT is continuing to meet with families on the waiting list.
- There are about 48 students on waiting list and only a handful have not been met yet per Joel's update.
- L. Weinberg asked the age ranges of students on the list and Joel responded, "anywhere from as young as 6 up to high school age".

##### c) Sponsor Representative Report

- No Red flags given out during the monthly financial meeting.
- Friday December 4<sup>th</sup>, 2020 was the remote school site visit.
- Bair stated that everything went smoothly and gave a thumbs up.

##### d) Policies and Procedures

- Reviewed and discussed the Student Records policy, the Release of Information policy, and the Parent and Students' Rights and Responsibilities, and Family Educational Rights and Privacy Act (FERPA) policies.

**Motion to approve the Personal Information System Policies specified above that have not been changed:**

**1. Gerber**

**2. L. Weinberg**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

e) Student Address Verification Report

- Discussion and approval.

**Motion to approve the November, 2020 Student Address Verification Report:**

**1. Greenblatt**

**2. L. Weinberg**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

f) Director's Search Committee

- Moving forward the search committee will consist of Toni Gerber, Lisa Marsalek and Bruce Weinberg
- B. Weinberg gave an update on how the search committee is going; they strongly believe that they have found a very viable next candidate to replace Mary Walters.

V. Director's Report

a. Resignations.

- There have been no staff changes for the month of November.

b. Covid-19

- 4 Staff have tested positive for Covid-19
- 0 Students have been reported positive for Covid-19
- Lucas county Board of health had a brief meeting with school superintendents in Lucas County. It was mentioned that tentatively, schools could opt choose to schedule a day

for vaccination of staff and students sometime later this school year.

- The van catalytic converter insurance reimbursement came through in the amount of \$11,848.0 for the five vans affected. The school paid a total of \$5,000.00 in deductibles for the five vans affected (\$1,000.00 deductible for each van).

VI. Development Director's Report

- Luke presented to a group of high school and Junior high students to qualify for a \$1,000 grant through Leadership Toledo.
- For Giving Tuesday the school was able to raise \$800+.
- AMS received a \$1,000 grant from Walmart on Central Avenue.
- Luke has been staying busy and working on grant reporting for the After School Astros program.

VII. Old Business

- Nothing Presented

VIII. New Business

- a. Location for board meeting for January, 2021.

**Motion to: Change Board Meeting location from Mark Greenblatt's office on Central Ave. to a Zoom Meeting for the January 19<sup>th</sup>, 2021 board meeting at 5:30 pm:**

**1. Greenblatt**

**2. Demarest**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

**Motion to adjourn at 6:00 PM:**

**1. Marsalek**

**2. Demarest**

**Vote – Yes – Unanimous: Gerber, Marsalek, L. Weinberg, Greenblatt, Demarest**

The next board meeting is scheduled for Tuesday January 19<sup>th</sup>, 2020 at 5:30 Via Zoom.