

PAES® Real World Job Correlations

Business / Marketing

General Office Clerk, Library Assistant, File Clerk, Mail Room Clerk, Postal Clerk

AB: Alphabetizing

IF: Identification / Filing

NS: Numerical Sorting

CO: Collating

MC: Making Change	Cashier, Payroll & Timekeeping Clerk, Counter Attendant
TK: Ten Key Calculator	Book Keeping & Accounting Clerk, Billing Clerk, Payroll & Timekeeping Clerk, Loan Clerk
CR: Cash Register	Cashier, Counter Attendant
TP: Typing	Data Entry Keyer, General Office Clerk, Typist, Word Processor

Computer Technology

Data Entry Keyer, General Office Clerk, Typist, Word Processor

DE: Data Entry

WD: Word Processing

Data Entry Keyer, General Office Clerk

IT: Information Technology

IM: Information Management

MT: Mailing Technology	Mail Room Clerk, Postal Clerk, Mail Carrier
EM: E-Mail	General Office Clerk
PP: Power Point	Page Layout Workers
DP: Digital Photos	Photograph Processing Worker

Consumer / Service

Chefs Assistant, Food Service Worker, Meat Cutter, Butcher, Barista, Bartender, Short Order Cook, Bus Person, Waiter or Waitress, Chef & Dinner Cook, Kitchen Helper, Kitchen Prep

FM: Food Measurement

FP: Food Preparation

KA: Kitchen Appliances

FS: Food Service

FW: Food Weights

Seamstress, Upholsterers, Furniture Repair, Shoe & Leather Worker, Tailor/Dressmaker, Laundry & Dry Cleaning Worker

CM: Cloth Measurement

HS: Hand Sewing

Sewing Machine Operator

MS: Machine Sewing

CC: Cloth Construction

HC: Housekeeping / Custodial	Vehicle Cleaner, Vehicle Detailer, Clothes Presser, Building Maintenance Worker, Grounds Keeper, Laundry & Dry Cleaning Worker, Maid or Housekeeper, Janitor
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Construction / Industrial

Construction Laborer, Carpenters Helper, Drywall Installer, Auto Glass Installer, Brick Layer & Stone Mason, Floor & Carpet Layers, Roofer, Welder, Solderer, Cement Mason, Building Maintenance Worker

SM: Shop Measurement

WB: Wrenches and Bolts

SN: Screws and Nails

SS: Shop Saws

WP: Wood Projects

MP: Metal Projects	Heating & Cooling Assistant, Tool & Die Makers, Metal & Plastic Processing Worker, Structural Metal Worker or Assistant
EP: Electrical Projects	Electrician Assistant
PI: Parts Identification	Auto Parts Store Clerk or Assistant

Processing / Production

Assembly and Manufacturing Job, Production Helpers, Metal & Plastic Processing Worker, Shipping & Receiving Clerk or Helper,

BA: Bolt Assembly	Assembly and Manufacturing Jobs
PA: Pipe Assembly	Assembly and Manufacturing Jobs, Pipefitter Assistant, Plumbers Assistant
CA: Color Assembly	Packaging and Order Filling, Stock Clerk
FD: Form Design	Assembly and Manufacturing Jobs, Jewelers Assistant, Locksmith
PD: Peg Design	Assembly and Manufacturing Jobs, Jewelers Assistant, Locksmith, Mechanic & Repairer Helper
VP: Visual Perception	Assembly and Manufacturing Jobs
TD: Thread Design	Jewelers Assistant, Locksmith, Mechanic & Repairer Helper
PC: Paper Cutting	Pattern Maker
AT: Analogue Time	
DT: Digital Time	

Other Miscellaneous Jobs to Consider

Farm and Ranch Workers	Switchboard Operator
Mechanic & Repairer Helper	Tank, Car, Ship or Truck Loader
Order Taker	Telemarketer
Pest Control Worker	Tool Grinder
Lens Grinder & Polisher	Train Yard Worker
Trash Collectors	Vehicle Inspector
Printing Press Operator	Valet Parkers
Railroad Switch Operator	Stable Attendant
Animal Caretakers	Freight Handler
Security Guard	Small Engine Repairer Helper
Paving Equipment Operator	Courier & Messenger
Sales Route Driver	Musical Instrument Repairer, Tuner or Helper
Log Graders & Scalers	Farm Helper
Light & Heavy Truck Driver	Pulp & Paper Worker
Septic Tank Services & Sewer Pipe Cleaners	Logger
Security & Fire Alarm Installers	Freight Handlers
Vehicle Painters	Parking Lot Attendant
Tire Repairers & Installers	Highway Maintenance Worker
Auto Mechanic Assistant	Telephone Operator
Baggage Porter & Bellhop	Animal Breeder
Bicycle Repairer	Animal Control Worker
Bindery Machine Operator	Copy Machine Operator
Auto Body Repairer	Electric Motor Repairer
Child Care Worker	Landscaping Helper
Material Moving Machine Operator	Counter and Rental Clerk
Line Installers & Repairers	Service Station Attendant
Transportation Agents	Floor Sanding Machine Operator
Freight Handlers	Hotel Concierge
Computer, Office Machine & ATM Repairer	Nursery Worker
Taxi Driver & Chauffer	Hazardous Materials Handler
Painting & Coating Machine Operator	Fork Lift Operator