

The Autism Model School
Board Meeting Minutes
September 27, 2016
Location: Autism Model School Annex
3020 Tremainsville Road
Toledo, Ohio 43613
5:30 PM

Attending: Isaac Demarest, Cynthia Frye, Toni Gerber, Mark Greenblatt, James Rothschild, Bruce Weinberg

Excused: Ed Cancio, Lisa Marsalek, Raj Parikh,

Also Attending: Mary Walters, Director; Catherine Moore, Administrator 2 /Recorder of the Minutes; Kristi Hayward, Sponsor Representative - ESC Lake Erie West; Joel Vidovic, Behavior Management Director

Meeting began at 5:31 PM

I. Public Comments

- Hayward, the new sponsor representative, introduced herself to the board.

II. Minutes

- From the August 30, 2016 board meeting. Discussion and approval.

Motion to approve of the August 30, 2016 minutes, as written:

1. James Rothschild

2. Toni Gerber

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

III. Standing Reports

a. Financial Report

i. August, 2016 Financials—budget & variance reports.

- The Board reviewed and discussed the August, 2016 budget & variance report.

Motion to approve the August, 2016 Financials:**1. James Rothschild****2. Cynthia Frye****Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg**

ii. September deposit

- Walters directed the board to review the Community Schools Statement of Settlement in the board packet.
- Line item JV 56 Audit Final – 1 appears to be a one-time deduction, but the reason for the adjustment is unclear. There is very little information and it is difficult to uncover what the specific reason for the adjustment is, even after talking to the treasurer, Richard Cox.
- Rothschild asked Hayward if there are any known resources to help us understand why and where this money comes and goes; Hayward will look into it.
- Greenblatt and Rothschild suggested talking to legal or to a third party, separate from the treasurer, who may be able to help.

iii. Five Year forecast

- Walters presented the FY 17 Five Year Forecast to the board and informed them that an approved a five year forecast is required by the Ohio Department of Education by the end of October. They do not necessarily need to approve the current forecast; it can be amended if they so choose.
- Demarest pointed out that Cox did not include the \$196,319.04 that is being taken away this year. Greenblatt and Walters agreed that it could be included in “Other” under “Operating Disbursements.”

Motion to approve the Five Year Forecast after deducting the \$196,319.04 “pay back”:**1. Isaac Demarest****2. Bruce Weinberg**

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

iv. FY 17 budget

Move to approve the previously approved August, 2016 budget as the FY 17 budget:

1. James Rothschild

2. Cynthia Frye

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

b. Sponsor Representative's Report

- Hayward reintroduced herself and told the board that on her first visit to the school everything was in compliance for the month of September.
- Hayward informed the board that ESCLEW is aware of the fact that many items were added to the submission requirements at the end of the last fiscal year. They already have the rubric in place to ensure that the schools are aware of the submission requirements and able to keep up with them prior to the end of the next fiscal year.
- Gerber asked if Hayward's other charter schools were experiencing the same financial issues as the Autism Model School; Hayward said she had not encountered it before.
- Greenblatt/Demarest – requested a re-send of the email compliance training link.

c. Curriculum Update (purchase)

i. Purchase of "Hands on Tasks" Curriculum Materials

- Walters spoke to Catina Harding, Executive Director of The Great Lakes Collaborative for Autism (GLCA) about using \$15,000 from the GLCA grant awarded two years ago which was designated for an online staff training program to instead be used for the purchase of this new curriculum. Catina approved the change of the purchase to the Hands on Tasks curriculum.

Motion to approve the purchase of “Hands on Tasks” curriculum materials using funds from the GLCA grant:

1. James Rothschild

2. Isaac Demarest

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

ii. Career Tech Ed. Middle Grades Waiver

- Career technical education is working its way down into the younger grades. Walters told the board that the school is not yet ready to formally facilitate career tech. for the lower grades, but it is something that we have been working toward. There is a waiver to excuse the school from participation for the current year.

Motion to waive Career Technical Education courses and Programming for the Middle School Grades at The Autism Model School for Fiscal Year 2017:

1. James Rothschild

2. Bruce Weinberg

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

d. Director’s Report

- The Board reviewed and discussed the August New Hires and Resignations.

Motion to approve the August, 2016 hires and resignations:

1. James Rothschild

2. Cynthia Frye

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

- Parent meeting on September 13th was held. The issues addressed were: Title funding and parent input (Title I, Title IIA, and IDEA) as well as the 21st Century Community Learning Center program.
- Work schedule teacher and para-professional aide changes.

Motion to approve the change in work schedules for teachers and para-professional aides while maintaining their pay at their current daily rate:

1. James Rothschild

2. Toni Gerber

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

- Walters wanted to be sure the board was aware of her personal schedule changes.

e. Development Director's Report

- Greenblatt recognized Reed and Vidovic for their achievements as nominees for the 20 Under 40 award.
- North Star Scholarship
 - In Reed's absence, Vidovic outlined the broad details of the North Star Scholarship for the board - In home programming implementation funded through the \$10,000 GLCA grant recently requested.
 - There will be more details to work out, including the compensation for travel time as mentioned by Gerber and Greenblatt.
 - Vidovic said that they do not plan on having an application ready for interested families until November, depending upon the funds granted.

IV. Old Business

a. 21st Century Community Learning Center Grant update

i. Staff hourly changes

- Walters updated the board on the after school program saying that the first afternoon of the program will be September 28th.
- Starting the program, The A Team hired an Executive Director – Alison Miller, four line staff, and a consultant teacher, as required. The program will expand its client base outside of the school after the start-up with AMS students.

- The board discussed their current relationships with previous partners in the 21st Century Community Learning Center Grant and the possibility of working with them again in the future.

V. New Business

- Nothing presented.

Motion to adjourn at 6:32PM:

1. James Rothschild

2. Isaac Demarest

Vote – Yes – Unanimous: Demarest, Frye, Gerber, Rothschild, Weinberg

The next board meeting is scheduled for Tuesday, October 25, 2016, at 5:30 pm in the ProMedica Health and Wellness Center, Community Education Room 1, 5700 Monroe Street, Sylvania, Ohio, 43560.